

## Dual Enrollment Parent/Guardian Authorization Form

Semester:  Spring  Fall / Year: \_\_\_\_\_

**Online Dual Enrollment is available to all qualified high school juniors, seniors, and Gap Year/Year 13 students with learning and attention issues.**

### Applicant Information:

Student Legal Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

To ensure student success in our programs, Landmark College has developed prerequisites and academic requirements for qualified students who are not working with one of our partner schools. Please check all boxes below, sign and date to verify these requirements.

- Student and family have discussed & reviewed the expectations and responsibilities as outlined under Course Expectations for Students at the end this form.
- Student has a plan to complete assignments outside of school, as needed
- Student has learning differences due to a learning disability, ADHD, Autism, and/or executive function challenges and not primarily due to mental health and/or intellectual disabilities;
- Student is enrolled in a college track and/or transition-to-college course(s)

Parent/Guardian Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

For questions regarding Online Dual Enrollment, please contact:

**Carroll Paré**, Assistant Vice President of Intersession and Online Programs

[cpare@landmark.edu](mailto:cpare@landmark.edu)

Direct: (802) 387-6885

## Course Expectations for Students

By applying to the Online Dual Enrollment program and signing the application, students indicate their understanding that this is an **intensive, rigorous academic** course that offers college **credits upon successful completion**.

Student agrees to:

- ▶ **Logon to the course** and course platform - Canvas, as soon as the course is open, and regularly engage in the course every week (**four to five times a week**), **monitor Canvas email**, and **communicate with the instructor and course coach**, as needed.
- ▶ Dedicate at least **9 hours per week** for readings, assignments, postings, and participation in synchronous sessions and online discussions.
- ▶ **Fully participate** in the course from the start and **immediately communicate any navigation or technical difficulties** to the instructor and/or course coach.
- ▶ Create and maintain an online learning environment which **promotes respect and integrity**.
- ▶ Produce **high quality work** that meets or exceeds course standards.
- ▶ **Complete all assignments, quizzes, and activities by the due date**; although break periods may not coincide with scheduled breaks at the student's high school, **student is responsible to immediately communicate** with the instructor or advisor if an assignment is not done.
- ▶ **Meet all Online Course system requirements** (see paragraph below)
- ▶ Acknowledge that this document serves as **an official policy for all students in the Landmark College** high school online dual enrollment program.

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### Online Course System Requirements:

Landmark College Online Dual Enrollment courses are hosted on the Canvas platform. They are optimally experienced through a full-featured web browser running on a desktop or laptop computer with Microsoft Windows or Apple Mac OS. All popular browsers are supported, but Landmark College recommends Chrome or Firefox.

[View all Online-Dual Enrollment Program System Requirements here.](#)